



Performance Attendance Policies and Procedures 2009-2010

All undergraduate music students must attend **EIGHT (8) DIFFERENT** approved music performances or main-stage theatre productions each semester. All first-year graduate music students must attend **SIX (6) DIFFERENT** approved music performances or main-stage theatre productions each semester.

Students must register for Performance Attendance (PERF 099) each semester and must pass either six semesters (undergraduates) or two semesters (graduates) to graduate. Transfer students will be credited for performance attendance in accordance with the amount of time spent at a previous school. Performance Attendance is a zero (0) credit, Pass/Fail class. Although the grade will not affect the grade point average, a failure may warrant probationary action, will influence scholarship renewal or consideration, and may delay a student's graduation.

You must attend the entire performance in order to receive attendance credit. Arriving at any performance after it has begun, or leaving before it has concluded, will not count towards fulfillment of the attendance requirement. Performances in which you participate do not count towards fulfillment of the attendance requirement. The exception to this is student composition recitals, which may be used by the performers to fulfill performance attendance credit.

Please note that not all performances taking place this semester count towards fulfillment of performance attendance. Also note that only one Noon Series Student Concert may be counted towards performance attendance. Review the list carefully and feel free to check our record of your performance attendance in the Music Conservatory Office, room 926, at any time during the semester.

Procedures for recording attendance at music and theatre events are as follows:

- Music performances: Pick up a music performance attendance slip from the Music Conservatory faculty monitor at the event before the performance begins. Complete the form and return it to the faculty monitor after the event is over.
- Theatre performances: Reserve a ticket in the reservation book in Room 780 (Theatre Conservatory Office). The evening of the performance, check in at the table near the O'Malley Theatre Box Office and pick up an attendance form. Take the attendance form to the Box Office in order to pick up your ticket. After the performance, turn in your completed attendance form to the faculty or staff member sitting at the check-in table.

Do not wait until the end of the semester to begin attending performances. This is especially true for the theatre performances; make your reservations well in advance. Please note that performance dates, times and locations are subject to change. Check the online calendar and the Upcoming Performances board for the latest information. Plan ahead so you may fulfill the performance attendance requirement before you are busy with final exams, performances, and juries.

If you have concerns about your ability to complete the performance attendance requirement satisfactorily, please see Dean Berna no later than September 18, 2009.

PERFORMANCE ATTENDANCE DECORUM

The role of the audience is a vital one in the performing arts, and we expect students to embrace that role as well as the role of performer. Simply attending is not enough. Students must go to events with open hearts and minds, in the spirit of supporting their fellow students' work, and respecting the right of all to enjoy an undisturbed listening experience.

It is expected that students will attend all performance events neatly and properly clothed and groomed for that performance.

It is expected that students will arrive well before the start time of the performance to get tickets when applicable, read programs, and so on.

It is expected that students will remain in the theatre or concert hall for the duration of the performance, leaving only at intermissions and at the conclusion of the performance. Credit towards the performance attendance requirement can only be obtained for performances attended in their entirety.

It is expected that students will behave respectfully during the performance. Feet are not to be up on seats. There may be no discussions during a performance. If you must speak to someone, your comment should be brief and whispered. NO cell-phones, mp3 players, or similar devices are to be used at any time.

If a faculty member asks a student for his or her name, or his or her performance attendance form, students are required to comply. Any student whose behavior at a performance is judged by a faculty member or staff member to be inappropriate or in violation of this decorum or the Code of Student Conduct published in the Roosevelt University Student Handbook will be asked to leave, and that performance will not be counted towards the performance attendance requirement. Appropriate disciplinary measures will be taken.