Application for The Music Conservatory
Graduate Half-Assistantship, 2010-2011

Name: ____________________________  Major: ____________________________

Phone: ____________________________  Email: ____________________________

Please mark the area that interests you (if more than one, please rank using numbers):

_____ Music Theory
_____ Musicology
_____ Opera
_____ Orchestra/Wind Ensemble

Please rate your piano reading skills on a scale of 1 to 5 (5 being best)_____

Notes:

Please rate your computer skills on a scale of 1 to 5 (5 being best)_____

Notes:

Include the following with this form:
  - Complete copies of your undergraduate transcripts (may be unofficial)
  - A one-page letter of interest. Students considering a position with a large ensemble,
    please indicate any previous music library experience.

This application and the supporting materials are due no later than January 15, 2010. Selected
applicants will be contacted for an interview/evaluation with the faculty. Students selected as
graduate assistants receive a half-tuition scholarship and an annual stipend. Assistantships are
awarded for one year; assistants may re-apply for their position the following year.

Mail or fax materials to:  Chicago College of Performing Arts, Room 918
430 South Michigan Avenue
Chicago, Illinois 60605
Fax: 312-341-6358 (Attn: Ashlee Hardgrave)
Chicago College of Performing Arts offers graduate half-assistantships in music theory (3), music history (1), composition (1), opera (1), choir (1), collaborative piano (1) and orchestra (2). The appointments are for one academic year and may be renewed for a second year with re-audition. The appointments include an annual stipend of $2500.00 and one-half tuition remission per semester.

**Music Theory (3 positions):** Theory assistants are assigned to full-time members of the Musician-ship faculty and are expected to work an average of 8-10 hours per week. Their duties include attending class, grading assignments, assisting faculty with planning and organizational activities and assisting students during regular office hours. Duties may also include classroom teaching. The awards are based on an in-person audition that includes sight singing, sight reading at the piano, and harmonic and formal analysis. The auditions are scheduled at times that are mutually convenient for the faculty and candidate.

**Music History (1 position):** The history assistant is assigned to members of the Music History fac-ulty and is expected to work an average of 8-10 hours per week. Duties include attending class, holding weekly review/discussion sessions, grading assignments, assisting faculty with planning and organizational activities and helping students during regular office hours. Duties may also include classroom teaching. The award is based on writing samples (typically music-history research papers) and an interview. The interview may be conducted by phone or in person, and are scheduled at times that are mutually convenient for the faculty and candidate.

**Opera (1 position):** The opera assistant is assigned to the Voice Department and is expected to work an average of 8-10 hours per week. Duties include serving as assistant to the director and/or the musical director, preparing rehearsal schedules, and assisting faculty with planning and organizational activities. The award is based on a review of the assistantship application and an interview. The interview may be conducted by phone or in person, and are scheduled at times that are mutually convenient for the faculty and candidate.

**Orchestra (2 positions):** The orchestra assistants are assigned to the Principal Conductor and are ex-pected to work an average of 10 hours per week. Duties include assisting faculty with planning and organization, supervision and maintenance of the orchestra/wind ensemble library, preparing music for rehearsals and assisting with ensemble activities. The award is based on a review of the assistant-ship application and an interview. The interview may be conducted by phone or in person, and are scheduled at times that are mutually convenient for the faculty and candidate.